

Disclaimer: Accessible versions of the documents posted in this website are intended for convenience only. In case of any discrepancy or inconsistency between the primary (non-accessible) and their accessible versions, the primary (non-accessible) versions shall prevail.

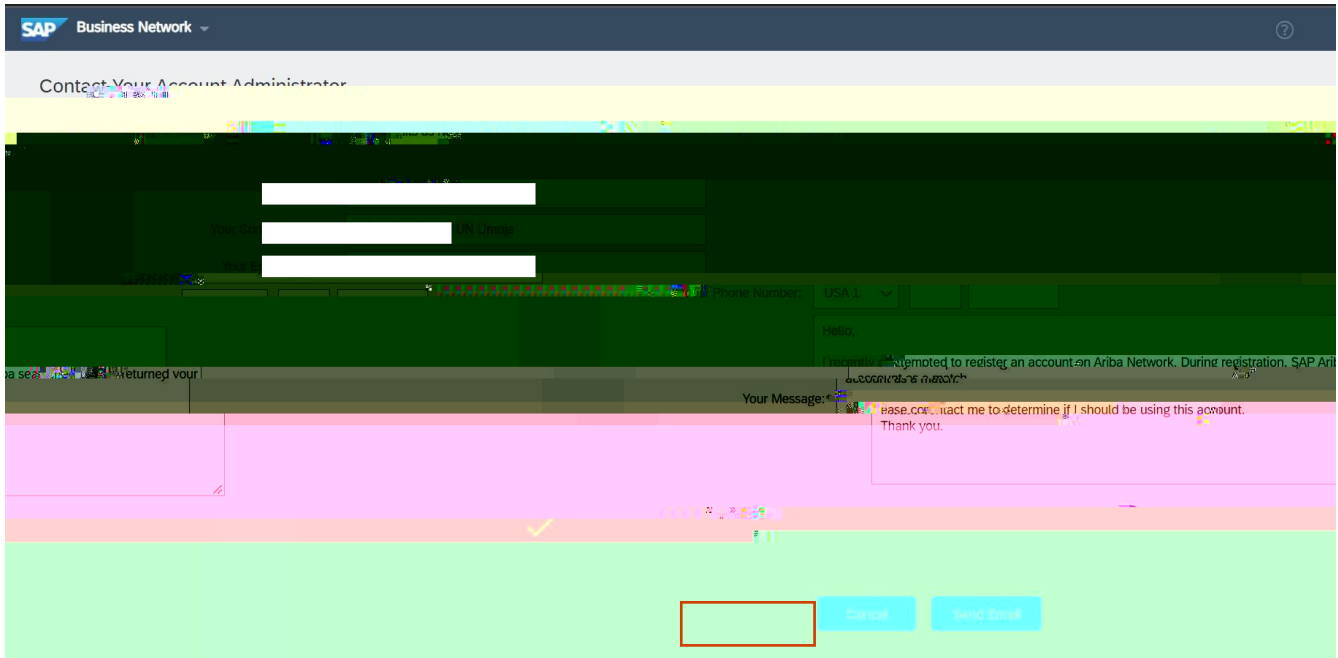
REGISTER IN UN ARIBA: NEW VENDOR ROLE

In this section, you will find steps to

If you create your account successfully, you will see THE UNITED NATIONS listed on the top left corner of your Ariba dashboard. On the Dashboard you can click on your event and view the event interface and confirm the remaining time to bid on the solicitation.

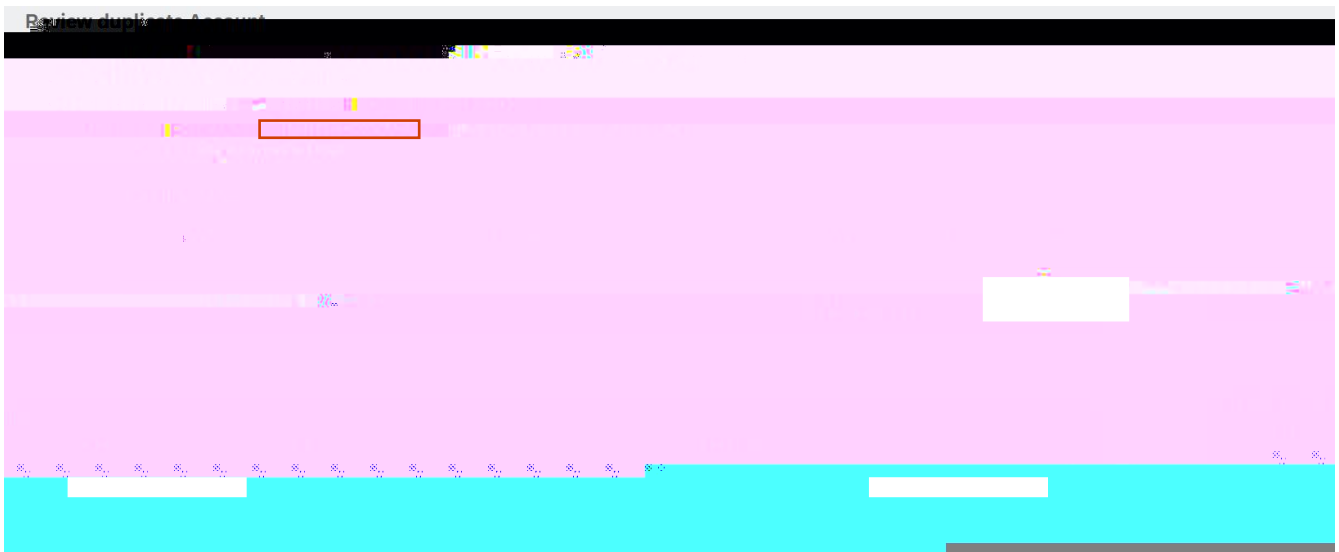
MANAGE POTENTIAL EXISTING ACCOUNT

You need to confirm whether your registration account is a



Your organization administrator can review your account for duplicates and may change the account information for your company.

After you have reviewed your account, and realized you can proceed, you can create your account by selecting "Continue Account Creation".



You may now access your account.

RENEW EXPIRED ACCOUNT LINK

In some cases, you may log-into the Ariba interface and see a message

ERROR MESSAGE: DO NOT USE NOTE IN CONTACT FIELD

If there is a note in the email field, please contact organization administrator or UN Ariba support at ariba-tendering@un.org.

GENERIC EMAIL ADDRESS LOGI.00000912 0 612 792 re912 2 79612 792 reW*nBTF2 12 Tf1 0 0 179

Login with your organization administrator account.

ADDITIONAL INFORMATION

If you need further support, you can also contact:

UN Ariba Support – email: aribae-tendering@un.org

Ariba Help Page – [S A P Ariba Help Center](#)

Useful Pq0.00000912 0 612 Z60 gt(2 reW*nB/F1 9.96 Tf1 0460 1.46 Tm0 g0 G[])TJETQq0.000009