

United Nations Procurement Division

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Procurement Division. You are therefore requested to direct all queries regarding this EOI to United Nations Procurement Division using the fax number or e-mail address provided below.

Title of the EOI:

Provision of Travel Management Services

Date of this EOI: 4 December 2024

Closing Date for Receipt of EOI: 28 December 2024

EOI Number: EOIUNPD23282

Beneficiary Country/Territory: United States of America

Commodity/Service category: Travel Management Services

Address EOI response by fax or e-mail to the Attention

DESCRIPTION OF REQUIREMENTS

The United Nations Headquarters (UNHQ) in New York intends to award a multi-year contract (3+2+2 years) to an IATA-registered travel agency (travel management services provider - "TMS") to provide air and rail travel reservations, quotations, ticketing, and related standard travel services in line with UN travel policy. Services include but will not be limited to ticket issuance/delivery,

VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has has has

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be