

United Nations Procurement Division

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Procurement Division. You are therefore requested to direct all queries regarding this EOI to United Nations Procurement Division using the fax number or e-mail address provided below.

Title of the EOI:

Prequalification prior to ITB for provision of global long term contract for provision of Access ID System, Printers, Cards, Consumables & Accessories

Date of this EOI: 20 December 2024 Closing Date for Receipt of EOI: 15 January 2025

EOI Number: EOIUNPD23316

Beneficiary Country/Territory: Global

Commodity/Service category: Electronic Security Services

Address EOI response by fax or e-mail to the Attention of: Martin Stephanus Kurnia, Procurement

Officer

Fax Number: N/A

E-mail Address: martin.kurnia@un.org

UNSPSC Code:

55121500 - Tags

55121502 - Security tags

55121503 - Identification tags

55121802 - Identification cards or bands or similar products

55121806 - Personnel identification band kits or accessories

55121807 - Identification product holders or accessories

55121808 - Identification badge clip

46151610 - Identification Card Consumables

43212100 - Computer printers

45101500 - Printing machinery and equipment

Printer Options:

- USB 2.0 interface for inline printing and encoding
- **Dual-side** printing
- Same-side input/output card hopper field upgradeable
- Smart card encoding (contact/contactless) field upgradeable
- Magnetic stripe encoding field upgradeable
- Printer cleaning kit

Printing solutions 5000 to 100000 cards annually:

- Side Printing: Single or Dual
- Print Method: Dye-Sublimation / Resin Thermal Transfer
- Resolution: 600 dpi
- Print Speed: Up to 230 cards per hour (YMCK with transfer) / 16 seconds per card
- Memory: 1 GB RAM
- Accepted Card Sizes: CR-80
- USB webcam

Printer Options:

- **Dual-sided printing**
- Wasteless LMX card lamination module (one-material and two-material configurations available)
- Card flattener
- Magnetic stripe encoder
- Contact Smart Card encoder
- Contactless Smart Card encoding modules
- Dual input card hopper module
- 200-card input hopper module
- Physical locks for card hoppers and consumables access
- Secure proprietary consumables system

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SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

In addition to the electronic Vendor Response Form required for this Expression of Interest as instructed below, vendors interested in participating in the upomcing solicitation must provide the following documents to evidence their compliance with the specified eligibility criteria:

1) Completed <u>Pre-qualification Questionnaire (Attachment 1 to this REOI)</u>, along with all documentation and information specified in the attachment.

The complete set of documents comprising item 1 above must be submitted by e-mail to Martin Stephanus Kurnia at martin.kurnia@un.org.

Vendors are advised that this EOI does not constitute a solicitation.

The UN reserves the right to change or cancel this requirement at any time during the EOI and/or solicitation process.

Qualified companies will receive an Invitation to Bid (ITB) which will include the full details of Statement of Requirements with the detailed Evaluation Criteria and Pricing Matrix.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: https://www.ungm.org/Public/Notice

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on https://www.ungm.org

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.

VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (<u>www.ungm.org</u>).
- As you express interest in the planned solicitation by submitting this response form, please verify that
 your company is registered under its full legal name on the United Nations Global Marketplace
 (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at Level 1 under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per ST/SGB/2006/15, including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation (4) her Report 1500 (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500) (1500)

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at https://www.un.org/Depts/ptd/vendors.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (https://www.un.org/securitycouncil/content/un-sc-consolidated-list), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary of affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding

Pre-qualification of vendors

Global long term contract for provision of Access ID System, Printers, Cards, Consumables & Accessories

Vendors interested in expressing interest and participating in the upcoming solicitation (ITB) for the provision of Access ID System, Printers, Cards, Consumables & Accessories must complete this Questionnaire and submit it by e-mail to the addressee listed in the Request for Expression of Interest (REOI) form: Martin Stephanus Kurnia, email: martin.kurnia@un.org.

Applicants must complete all sections to provide the relevant information necessary to assess compliance with the eligibility requirements. In addition, respondents must submit copies of all documentation listed in each section. Vendors who do not comply with the prequalification criteria listed below (Section 2) will not be invited to participate in the ITB.

SECTION 1: Company Information

a.	Name of Company:
b.	Address of Company:
C.	Contact Person:
d.	Phone number:
e.	Email:
f.	What is the nature of business of your company (Check the appropriate box): Original Equipment Manufacturer (OEM) Authorized dealer of HID card

SECTION