



Apply the guidelines to a text (self-paced)

Goal

This tool contains three activities, designed for all staff in the UN System. The goal is to show you how to apply the gender-inclusive guidelines to any communication (oral, written, formal, informal) to make it more gender-inclusive.

After completing these activities, you should have a deeper understanding of what “gender-inclusive communication” means and how you can make your communication more gender-inclusive.

Instructions

You can complete these activities on your own or in a group. Compare your responses with the suggested responses at the end of the tool and/or with the responses of others in your group.

Time frame

20 minutes-1h



Activity 1

Text types: written and spoken

Text 1

Text 1 title: *Remarks at a press conference by the Security Council President on the work programme for March 2018* (adapted from the original for pedagogical purposes).

Text 2

Text 2 title: *Working paper prepared by the Secretariat: Country G.* (adapted from the original for pedagogical purposes).

Read the following texts¹ and reflect on the questions in the sidebar.

Text 1: Spoken

In response to a question about what the Security Council would be doing to help the situation in Country Y

... Anyone who sees the terrible images of Country Y can only be touched in his heart ...[the crisis] is man-made. And the military solution only leads to endless suffering, and it's one of the largest man-made humanitarian crises in the past decade. My Minister S. K². was in the region last week. She met with the most relevant parties, and she was encouraged that there was a clear willingness by all parties to work very closely...

Questions for reflection

1) *Do you think gender is visible in the texts? If so, what*

Text 2: Written

Following an election, the Governor³, at his own discretion, appoints as Chief Minister the elected member of the Parliament who, in his judgement, is most likely to command the greatest measure of confidence among his peers. Other ministers are appointed by the Governor, acting in accordance with the advice of the Chief Minister, from among the elected members of the Parliament.



Activity 3

Text 2

Text type: written

Text title: *Working paper prepared by the Secretariat: Country G.* (adapted from the original for pedagogical purposes).

The word in **orange** is non-inclusive. How can we make the text more gender-inclusive, again following the recommendations in the Guidelines?

Working paper prepared by the Secretariat: Country G.

Following an election, the Governor, at

Guidelines for gender-inclusive language in English_Toolbox/ Self-paced activity: *Apply the guidelines to a text*

