

Here is how to join the meeting.

Title: Briefing on the Inter-Agency Task Force on Financing for Development


Date and Time: Thursday, April 13, 2017, 10:00am Eastern Daylight Time (New York, GMT-04:00)

Location: New York

1. Visit <https://un.webex.com/un/j.php?MTID=m56142bf351eace24b4b666c48c67699a>
2. You will be requested to provide your name (**Please include your organization**) and email address. Click ok.
3. Follow the instructions. You may be requested to provide meeting number and password.
 - a. Meeting number: **798 031 966**
 - b. Password: **Meet1234**
4. Click **Join**. The WebEx Meeting Center application will launch automatically. As soon as the application finishes loading you will be in the meeting.
5. If you see a Voice Conference popup window, click "Yes" to participate.

6. Otherwise, go to the top menu and select "Audio" "Integrated VoIP" "Join Conference" :

7. **Please remember to have the sound on and to use headphones if your computer doesn't have speakers.** If you wish to speak during the meeting, usage of a headset is recommended to avoid acoustic feedback.
8. After you join the meeting,
 - a. Please **turn off your video feed if your video is on.** (You can do that by clicking on the green video icon on the right of your name in the participant list. Once the video feed is off, it will turn into grey).
 - b. Please **mute your audio.** (Otherwise your audio will be muted by the administrator)

To leave a meeting, close or quit the WebEx Meeting Center application or click "**Leave**"  **addt**