Training Workshop for Municipal Governments on the implementation of Asset Management Action Plans (AMAPs)

organized by the United Nations Department of Economic and Social Affairs (UN DESA) in partnership with the United Nations Capital Development Fund (UNCDF) and the Ministry of Local Government, Rural Development and Cooperatives of Bangladesh. by the United I

and Social Affairs (UN DESA) and the United Nations Capita collaboration with the Ministry of Local Government, Rural D Bangladesh. The workshop is part of the broader United Nation for sustainable development at the local level through the management in the Least Developed Countries (LDCs). The proj Financing for Sustainable Development Office of UN-DESA in focuses on local governments in four target countries (Uganda). The main objective of the workshop is to trainlocal g

Preliminary Programme

Friday 20 September 2019		
Participants arrive in Grand Sultan Ressort, Sremangal, Molvibazar		
Saturday, 21 September 2019		
8:00 - 8:15 a.m.	Registration	
8:15 - 8:30 a.m.	Welcoming remarks by high-level officials	
8:30 - 9:00am	Workshop overview by UNCDF and UN-DESA	
9:00 - 10:30 a.m.	Central government perspectives on the challenges of asset management in local governments in Bangladesh	
10:30 - 10:45 a.m.	Coffee Break	
10:45 a.m. - 12:00 p.m.	Interactive dialogue among central and local government officials,	

4:30 - 4:45 p.m.	Coffee break
4:45 - 5:00 p.m.	Closing remarks for day 1 and next steps

	Breakout session (3)
12:00 - 1:30 p.m.	Local Governments to review their methods and technologies used in managing the asset (asset inventory database, asset management software, valuation techniques, life-cycle management, strategic portfolio reviews, integration of asset management needs in annual budgets, reporting and auditing of the asset). In addition, local governments will make a performance assessment of asset management practices against stated performance goal and identify gaps and areas for improvement.
	(Each session would be joined by central Government staff and a consultant or UN-DESA and UNCDF representative)
1:30 - 2:00 p.m.	Lunch break
	How to design an Asset Management Action Plan (AMAP)
2:00 - 3:30 p.m.	Step 5: Identify concrete actions that help address the gaps and link the management of the asset to the municipal budget.
	Instructor: Ms. Linda Newton
3:30 - 3:45 p.m.	Coffe Break
	Breakout session (4)
3:45 - 5:15 p.m.	 Local Governments identify short and long-term actions to improve asset management techniques for priority asset(s) Each session would be joined by Central Government staff or UN- DESA and UNCDF representative
5:15 - 6:00 p.m.	Closing remarks for Day 1 and next steps

Monday, 23 September 2019		
	The road ahead: Local Government officials present their AMAP timeline and share requests for capacity development.	
8:00 - 9:00 a.m.	Interactive dialogue:	
9:00 - 9:30 a.m.	(UNCDF and UNDESA should discuss with LG officials how they best support of the implementation of AMAPs.)	
9.00 - 9.30 a.m.	Workshop evaluation by participants	
9:30 - 10:00 a.m.	Concluding remarks by Municipalities officials, UNCDF and UNDESA	

10:00

Concept note

Background

Asset management both at the local and national level is a multifaceted and complex effort. It is the process of transparent and comprehensive inventory, valuation, lifecycle management (acquisition, operation, maintenance and disposal), strategic portfolio review, reporting and auditing of assets. It is also a multi-stakeholder effort. For example, at the municipal level, it requires the involvement of the city director, the mayor, the local council and multiple local departments, including planning, accounting, health, education, road, engineering, procurement and community development. At the same time, it must follow national guidance and coordinate with other layers of the government that manage assets located in municipalities.

Project overview

The United Nations effort to strengthen *financing for sustainable development at the local level through the development of municipal asset management frameworks in the Least Developed Countries* is being implemented jointly by the Financing for Development Office of the United Nations Department of Economic and Social Affairs (UN-DESA) and the United Nations Capital Development Fund (UN Tc Θ Tw (31 1eSA-6I)5 OTc (333 TTj-O4 ()-15 (n -421h)-4 . 9tg(E)-1)-11 (SArb2d) **T**Bnt

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address the identified gaps and link proposed actions to improve the management of the asset to the current and medium-term municipal budget.

This hands-on training support is thus timely since it will introduce to the participants the concept of proactive asset management in local governments and provide guidance to local governments in implementing concrete asset management action plans.

Steps in formulating and implementing and Asset Management Action Plan (AMAP)

Establish municipal asset management policy/ framework Identify stakeholders in and set performance goal for priority asset(s) in line with municipal scottements of the set guidelines for asset management

Review current methods and technologies used to manage asset where correct practices can be improved to most performance accel

Formulate and implement

Objectives

The main objective of the workshop is to train Local Government officials in the formulation and implementation of asset management action plan (AMAP) that can be effectively linked to a medium-term budget and a long-term sustainable development strategy. In addition, central government officials will be trained in providing support and applying a diagnostic tool developed by UN DESA and UNCDF to help assess asset management needs at the local level. Specifically, the training will address:

- (i) Sharing experiences of current asset management practices in local governments with participants;
- (ii) Training of Trainers (ToT) to help central government officials and interested municipal officials to assist other municipalities and districts in the assessment of their current level of local asset management;
- (iii) Training local government officials in the formulation and implementation of a longterm, customized asset management framework, including an asset management action plan (AMAP);
- (iv) Hands on support to local governments to develop AMAP and design/ implement Assets Management Systems