

Training Workshop for Municipal Governments on the implementation of Asset Management Action Plans (AMAPs)

organized by the United Nations Department of Economic and Social Affairs (UN DESA) in partnership with the United Nations Capital Development Fund (UNCDF) and the Town Development Fund of Nepal

Hotel Barahi, Pokhara, Nepal, 17-19 September 2019

The training workshop will be conducted by the United Nations Department of Economic and Social Affairs (UN DESA) and the United Nations Capital Development Fund (UNCDF) in collaboration with the Town Development Fund of Nepal. The workshop is part of the broader United Nations effort to strengthen financing for sustainable development at the local level through the development of municipal asset management in the Least Developed Countries (LDCs). The project is implemented

Preliminary Programme

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| Monday, 16 September 2019 | |
| Participants arrive in Pokhara | |
| Tuesday, 17 September 2019 | |
| 8:00- 9:00 a.m. | Registration |
| 9:00- 9:30 a.m. | Welcoming remarks by high level officials |
| 9:30- 10:00 a.m. | Workshop overview by UNCDF and UNDESA |
| 10:00- 11:30 a.m. | Central government perspectives on the challenges of asset management in local governments in Nepal |
| 11:30- 11:45 a.m. | Coffee Break |
| 11:45 a.m.- 1:00 p.m. | Interactive dialogue among central and local government officials, moderated by UNCDF/UNDESA |
| 1:00- 2:00 p.m. | Lunch break |

2:00- 2:30 p.m.

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| Wednesday, 18 September 2019 | |
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| 8:30- 9:30 a.m. | <p>How to design an Asset Management Action Plan (AMAP)</p> <p>Step I: The Asset management framework</p> <ul style="list-style-type: none"> - Core components of the overall vision for the management of municipal assets, including objectives, targets and links to the broader city vision and capital investment plan <p>Instructor: Ms. Linda Newton</p> |
| 9:30- 10:30 a.m. | <p>Breakout session 1</p> <ul style="list-style-type: none"> -Local governments are invited to draft an outline for a broad asset management framework <p>(Each session would be joined by Central Government staff and a consultant or UNDESA and UNCDF representative)</p> |
| 10:30- 10:45 a.m. | Coffee Break |
| 10:45 a.m.- 12:00 p.m. | <p>How to design an Asset Management Action Plan (AMAP)</p> <p>Step 2: Identifying current asset management stakeholders and setting a performance goal for priority assets in line with the municipal asset management framework and national policies and</p> |

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| 2:00- 2:30 p.m. | <p>How to design an Asset Management Action Plan (AMAP)</p> <p>Step 3 and 4: “Identifying current asset management techniques for priority asset” and “Making a performance assessment of asset management practices against stated performance goal and identifying gaps and areas for improvement”</p> <p>Instructor: Ms. Linda Newton</p> |
| 2:30- 3:30 p.m. | <p>Breakout session (3)</p> <p>Local Governments to review their methods and technologies used in managing the asset (asset inventory database, asset management software, valuation techniques, lifecycle management, strategic portfolio reviews, integration of asset management needs in annual budgets, reporting and auditing of the asset). In addition, local governments will make a performance assessment of asset management practices against stated performance goal and identify gaps and areas for improvement.</p> <p>(Each session would be joined by central Government staff and a consultant or UNDESA and UNCDF representative)</p> |
| 3:30 | |

Concept note

Background

Asset management both at the local and national level is a multifaceted and complex effort. It is the process of transparent and comprehensive inventory, valuation, lifecycle management (acquisition, operation, maintenance and disposal), strategic portfolio review, reporting and auditing of assets. It is also a multi

practices against the stated objectives and a clear identification of gaps and areas for improvement; and (vi) the formulation of concrete actions by relevant stakeholders that address the identified gaps and link proposed actions to improve the management of the asset to the current and medium-term municipal budget.

by UN DESA and UNCDF help assess asset management needs at the local level. Specifically, the training will address

- (i) Sharing experiences of current asset management practices in local governments with participants;
- (ii) Training of Trainers (ToT) To help central government officials and interested municipal officials to assist other municipalities and districts in the assessment of their current level of local asset management;
- (iii) Training local government officials in the formulation and implementation of a long term, customized asset management framework, including an asset management action plan (AMAP);
- (iv) Hands on support to local governments to develop AMAP and design/ implement Assets Management System