

**Meeting on Best Practices in Corridor Development and Management for the
Benefit of LLDCs and Transit Countries**

Ulaanbaatar, Mongolia

29-30 October 2019

INFORMATION NOTE

This Information Note contains information and necessary logistics guidelines for the

To make a reservation at Novotel Ulaanbaatar Hotel, **please submit your hotel room requests to Ms. Amarsanaa O., Sales Manager, Novotel Ulaanbaatar Hotel, HB1D8-SL@accor.com** and indicate that you are part of this meeting.

Participants can also book accommodation at other hotels and will be expected to make their own transport arrangements to the Novotel Ulaanbaatar Hotel the meeting venue. Other hotels include:

- Blue Sky Hotel, Peace Avenue 17, Sukhbaatar District, 1st Quarter, Sukhbaatar, www.hotelbluesky.mn/
- Ulaanbaatar Hotel, B.Altangerel's street-7, Ulaanbaatar-14200, www.ubhotel.mn/
- Shangri-La Hotel, 19 Olympic Street, Sukhbaatar District-1, Ulaanbaatar 14241, www.shangri-la.com/en/ulaanbaatar/shangrila/
- Best Western Tuushin Hotel, Prime Minister Amar's street 15, Ulaanbaatar 14200, www.bestwesternmongolia.mn

3. CONFERENCE SERVICES

The meeting will be conducted in English, Russian, Spanish and French.

The meeting will start at 09:00 on 29 October and end at 17:00 on 30 October 2019.

4. VISAS

Participants will need to meet certain entry requirements to visit Mongolia. All participants are advised to secure an entrance visa into Mongolia ahead of travel. Detailed visa information can be found at <http://consul.mn/cl/eng/01visae.php>. **Participants need to inform the Ministry of Foreign Affairs of Mongolia in advance to facilitate their visa application.** Please send a copy of your passport bio page and the invitation to Ms. Adiya Ariun at dep06-11@mfa.gov.mn, with copy to hertova@un.org.

Participants residing in countries without Mongolian diplomatic presence are eligible to obtain on-arrival visa at the airport in Ulaanbaatar. **Those participants need to request visa permission letter from the Ministry of Foreign Affairs of Mongolia in advance.** Please send a copy of your passport bio page and the invitation as soon as possible to Ms. Adiya Ariun at dep06-11@mfa.gov.mn, with copy to hertova@un.org.

Nationals of countries which have visa exemption agreements with Mongolia are not

at <http://consul.mn/cl/eng/02visae.php>.

Mongolia allows entry without visas for UN staff members traveling on official business with UN Laissez-Passer.

5. ARRIVALS/DEPARTURES and TRANSPORTATION

Transportation will be provided for all participants from the Airport to the hotel and from the hotel to the Airport.

6. FOREIGN EXCHANGE

The local currency is called Mongolian Tugrik. Currency can be freely converted at banks, hotels or kiosks. The exchange rate fluctuates and is currently around US\$ 1 = 2,670 Tugriks (www.xe.com, 30 August 2019). Major credit cards are widely accepted.

7. CUSTOMS FORMALITIES

Upon their arrival in Mongolia, visitors are required to complete a customs declaration form. The form may need to be completed in duplicate, with one officially cleared copy to be retained by the traveller until the departure from the territory.

Declare to customs when carrying cash in the value equivalent to 15 million MNT (US\$5,600) or more. (<http://www.customs.gov.mn/en/clearance/passengers>)

8. COUNTRY INFORMATION

Mongolia

Mongolia is a country located in north-central Asia, with a territory measuring 1.56 million sq. km (603,909 sq. miles). The national capital, Ulaanbaatar, is in the north-

Weather and required clothing

October is colder