

Regular Process for Global Reporting and Assessment of the State of the

Identification and selection of writing team members for the preparation outputs for the third cycle of the regular process

6. In the selection and allocation of members from the PoE to the WTs for drafting the outputs of the third cycle of the Regular Process, the Lead and Co-Lead Members together with the Coordinating Author shall take reference from the Personal History Form of nominated experts selected to serve in the PoE of the Regular Process, and ensure that selected members:

- a. are subject matter experts covering the topics/areas for the outputs identified during the scoping workshops for the third cycle of the Regular Process;
- b. have a demonstrated ability to write clearly and concisely on the subject; and
- c. can dedicate sufficient time to undertake their assigned tasks for each output.

7. WTs, once established as per the “Guidelines for writing processes and review processes” shall take guidance from this document in ensuring all outputs developed by WTs are delivered with the highest standards and in a timely manner. To this effect, new members might be added to the WT at any moment, once proposed candidates are submitted by the GoE to the Bureau, and then approved by the Bureau.

8. The nominated WT members shall complete and sign a nomination form to confirm that they can meet the requirements and fulfil their commitments.

Identification and selection of peer reviewers

9. To optimise timelines between the finalisation of drafts and reviews of the outputs of the third cycle, the Lead and Co-leads shall identify and nominate members from the PoE to serve as peer reviewers as early as practicable and while WTs are drafting the o 0 0 1 000008871 0 595.32 841.92 reW*hBT/F2 11.0

15. The Secretariat should maintain regular communication with the PoE to update on decisions related to the nomination and appointment of both the selected and non-selected members, in a timely and consistent manner.

16. To ensure consistent communication of decisions, the Secretariat shall also update WTs on all decisions made by the GoE and provide them with the relevant materials concurrently.